Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014

Message Text

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ORIGIN CA-01

INFO OCT-01 NEA-10 ISO-00 SS-15 SCS-06 FBOE-00 VO-03
/036 R

DRAFTED BY CA:PKMURPHY:CLA
APPROVED BY CA:HHORAN
NEA - HRMALPASS
CA - JDEWITT (DRAFT)
M - BREAD (INFO)
NEA - JCONNOLLY (INFO)
SCS - FXLAMBERT (INFO)
FBO - IMORI (INFO)
VO - JOGDEN (INFO)
----------019889 092333Z /61
P 092153Z AUG 78
FM SECSTATE WASHDC
TO AMEMBASSY TEL AVIV PRIORITY

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E.O. 11652: N/A

TAGS: CGEN, IS

SUBJECT: VISIT OF CONSULAR ASSISTANCE TEAM (CAT)

1. THE CONSULAR ASSISTANCE TEAM (CAT) IS A PROGRAM DESIGNED BY THE BUREAU TO ASSIST POSTS IN RESPONDING TO THE CHALLENGE OF INCREASING WORKLOADS AND THE MORE COMPLEX CASE-LOADS CONFRONTING CONSULAR SECTIONS TODAY. THE TEAM IS LED BY A SENIOR FSO WITH CONSIDERABLE EXPERIENCE IN CONSULAR MATTERS. ITS OBJECTIVE IS TO WORK WITH THE POST TO ACHIEVE IMPROVEMENTS IN OPERATIONS AND MANAGEMENT, CROWD CONTROL, DIRECTIONAL AND INSTRUCTIONAL SIGNS, OFFICE SPACE, INTER-VIEWING PROCEDURES, PAPER FLOW, VISA REFERRAL SYSTEM, SECURITY AND POST TRAINING. IN ADDITION, THE TEAM STUDIES
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THE EXTENT TO WHICH TECHNOLOGY CAN BE ADAPTED TO CONSULAR NEEDS, INSURES THAT THERE IS OPTIMAL ALLOCATION OF OFFICER AND LOCAL STAFF AND SEEKS ADDITIONAL TOOLS TO COMBAT VISA FRAUD.

2. THE TEAM IS EXPECTED TO MAKE SPECIFIC RECOMMENDATIONS AND WILL ASSIST WITH THEIR IMPLEMENTATION. FOLLOW-UP

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VISITS TO THE POSTS INVOLVED ARE MADE IF NECESSARY. IN
ADDITION, THE TEAM WORKS CLOSELY WITH THE CONSULAR AND
ADMINISTRATIVE SECTION SUPERVISORS AND THEIR STAFFS. ANY
PROBLEMS ENCOUNTERED ARE MUTUALLY ASSESSED, SOLUTIONS PRO-
POSED AND ACTUALLY IMPLEMENTED AT THE POST.
3. IN THE PAST YEAR CAT TEAMS HAVE BEEN SENT TO TWELVE
POSTS THROUGHOUT THE WORLD. THE DEPARTMENT WOULD LIKE TO
SEND A TEAM TO TEL AVIV, TO ASSIST POST IN IMPROVING CON-
SULAR SERVICES, FROM SEPTEMBER 4 THROUGH 8TH, IF CONVENIENT
WITH EMBASSY. THE REMAINDER OF THIS MESSAGE IS PREDICATED
ON THE ASSUMPTION THAT THE EMBASSY APPROVES OF THE PRO-
POSAL AND THAT TIMING IS CONVENIENT. PLEASE ADVISE IF THIS
IS NOT THE CASE.

4. TEAM WILL BE COMPOSED OF:
FRANCIS X. LAMBERT (CA) TEAM LEADER
ICHIRO MORI (FBO)
GERALD OGDEN (VO)
FRED SHEPPARD (NEA)
FRANKLIN CRUZ (MGMT CONSULTANT, GEORGETOWN UNIV.)
PLEASE RESERVE USUAL ACCOMMODATIONS PROVIDED TDY PERSONNEL
FOR ENTIRE TEAM EXCEPT MORI. MORI REQUESTS MEDIUM TO SMALL
HOTEL ACCEPTABLE TO EMBASSY. EXACT TRAVEL PLANS WILL BE
PROVIDED WHEN FORMULATED, BUT TEAM EXPECTED ARRIVE TEL AVIV
SEPTEMBER 3.

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5. TO ASSIST CAT IN PREPARATIONS FOR VISIT, DEPARTMENT
REQUESTS EMBASSY PROVIDE SOONEST FOLLOWING ITEMS:
A) STAFFING PATTERN: PLEASE PROVIDE NAMES, GRADES,
AND ASSIGNMENTS OF ALL CONSULAR SECTION PER-
SONNEL, AMERICAN AND LOCAL.
B) FLOOR PLANS OF CONSULAR SECTION, INCLUDING LOCA-
TIONS OF DESKS AND EQUIPMENT.
C) PHOTOGRAPHS OF ALL AREAS OF CONSULAR SECTION
SHOWING CEILINGS, WINDOWS, CORRIDORS, PUBLIC AND
WORK AREAS.

6. MORI, TEAM ARCHITECT, REQUESTS EMBASSY PROVIDE FOLLOW-
ING ITEMS FOR HIS USE IN TEL AVIV: DRAFTING BOARD 30" X
42" WITH JACOB'S PARALLEL STRAIGHT EDGE ATTACHMENT, LARGE
ADJUSTABLE TRIANGLE AND DRAFTING PAPER.

7. TEAM WILL CARRY AND DELIVER ANY NEEDED EQUIPMENT, PAR-
CELS, PAPERS, FORMS AS REQUESTED BY EMBASSY. VANCE

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 jan 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
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Draft Date: 09 aug 1978
Decaption Date: 01 jan 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 jan 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
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Litigation History:
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Message ID: 56d5ea65-c288-dd11-92da-001cc4696bcc
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Original Classification: UNCLASSIFIED
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Previous Handling Restrictions: n/a
Reference: n/a
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Review Content Flags:
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Review Exemptions: n/a
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Review Release Date: N/A
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SAS ID: 1788140
Secure: OPEN
Status: NATIVE
Subject: VISIT OF CONSULAR ASSISTANCE TEAM (CAT)
TAGS: CGEN, IS
To: TEL AVIV
Type: TE
vdkvgwkey: odbc://SAS/SAS.dbo.SAS_Docs/56d5ea65-c288-dd11-92da-001cc4696bcc
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